

भारतीय प्रौद्योगिकी संस्थान धारवाड

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INDIAN INSTITUTE OF TECHNOLOGY DHARWAD



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भारतीय प्रौद्योगिकी संस्थान धारवाड

Indian Institute of Technology Dharwad

**TENDER DOCUMENT FOR SUPPLY & INSTALLATION OF
BASKETBALL POLES FOR IIT DHARWAD**

Tender No. IITDh/MMD/SPORTS/ 2018-2019/04

Tender Notice

1	Date of Tender Publishing	18/01/2019
2	Last Date and Time for Submission of Tender	30/01/2019 11:00
3	Opening of Techno commercial Bid	30/01/2019 11:30
4	Address for submission of bid documents	: The Assistant Registrar IIT Dharwad Off Pune Bengaluru Highway Near High Court Dharwad, Karnataka – 580011, INDIA
5	Venue for opening of Technical Bid	: Same as above
6	Time of completion of Work	: 03 weeks from the date of issue of purchase order
7	EMD	: Rs. 10,000.00 (Rupees ten thousand Only)

Detailed tender notice can be downloaded from the website of the Institute at: http://iitdh.ac.in/announcements_tenders.php

The right to suspend the tender process or part of the process, to accept or reject any or all the tenders at any stage of the process and/or to modify the process or any part thereof at any time without assigning any reason thereto vests with IIT Dharwad without any obligation or liability whatsoever.

Procurement of Basketball Poles for IIT Dharwad

1. Indian Institute of Technology Dharwad invites sealed tenders (under single bid system & limited tender) from Original Equipment Manufacturer (OEM) OR their authorized Dealers for the **Procurement of Basketball Poles for IIT Dharwad** as per the Technical Specification given in the schedule annexed to the tender.
2. The detailed specifications of the equipment are given in the **Annexure-I** and the same should be complied with.
3. The bidder should note that the technical specifications mentioned in **Annexure-I** form the core of the product. **The offers must strictly be as per the specifications given in Annexure-I.**
4. The bidder shall ensure that the bid submitted by him includes all equipment, for full execution of requirement. The bidder shall not charge extra for additional items required to meet the operational requirement at the stage of installation.
5. **Quantity requirements of each item as per the specification enclosed at Annexure-I.**

<u>Ser</u>	<u>Particulars of the item(s)</u>	<u>Requirement</u>
1	<u>Procurement of Basketball Poles for IIT Dharwad</u>	Individual item requirements as per Annexure - I

6. The Bidder should be registered with concerned statutory authorities for GST/Income Tax etc. the bidder should furnish relevant GST registration documents and PAN/TAN copies.

Procedure for Bid submission

Following is the procedure for submission of Bid, and other important conditions to be fulfilled by the bidder:

7. Every page, containing the said procedure for submission of bid and other important conditions, are to be **signed** by the bidder and to be submitted along with their bids towards their acknowledgement that they have gone through all the contents in these pages and in the Annexure as well and they are agreeing to comply to all of the conditions mentioned there. **NON ADHERENCE TO THIS MAY LEAD TO THE DISQUALIFICATION OF THE BID WITHOUT FURTHER NOTICE.**
8. **ONE BID SYSTEM:** The offers/bids are to be submitted under single bid system. The Bid must contain all the details as specified in the Annexure along with the terms and conditions, also the bid must indicate the quantity & rate clearly as per format at Annexure-II. **THERE MUST NOT BE ANY PRICE ELEMENT IN THE TECHNICAL BID.**
9. **SEALING & MARKING OF BID:** The tender should be submitted in a proper manner with index for easy identification i.e.: -

Envelope Number	To be Super scribed as
A	EMD for Tender
B	Commercial Bid

Envelope – A (duly sealed): should contain the Demand Draft / BG towards **Earnest Money Deposit.**

Envelope – B (duly sealed): should contain the **Bid Document.**

All the above two envelopes should clearly be marked on top of envelopes about the type of envelopes (i.e., A, & B, details of contents in envelopes, name of agency submitting the bid.

The envelopes (A, & B) including the bigger envelopes shall be addressed to:

The Assistant Registrar (Purchase)

IIT Dharwad, Off Pune Bengaluru Highway,

Next to High Court, Dharwad - 580011, Karnataka, KA, INDIA

The bigger envelopes must be sealed and must bear the following identification on top: -

- a) Tender for '**Procurement of Basketball Poles**
- b) Tender Number: _____ Date: _____, and
- c) Name and Address of the Bidder. (on bottom left of the envelopes)

If the outer envelope is not sealed and not marked as above, the Institute will assume no responsibility for the misplacement or premature opening of Bid.

10. **SUBMISSION OF TENDER:** The tender can be personally dropped in the box to be kept in on all working days (except Saturday, Sunday & Holidays) between 10.00am and 1.00pm in the forenoon and 3.00pm and 5.00pm in the afternoon session before the date and time as specified in the Tender Notice and up to **11.00am** on the last date of submission of tender. The tender can also be sent by registered post to **The Assistant Registrar, (Purchase), Indian Institute of Technology Dharwad, Off Pune Bengaluru Highway, Next to High court, Dharwad - 580011, Karnataka, INDIA.** Tender shall not be received after expiry of the time as specified on the 1st page of the tender notice.

TECHNO- COMMERCIAL BID

11. The bidder must submit the following documents/information with the Bid.:
- a. The entire tender document duly signed on each page.
 - b. Copy of the valid PAN Card, Goods & Sales Tax Registration be forwarded.
 - c. EMD has sought in the succeeding paragraphs of this document. In case seek EMD exemption under SMEs, Certificate from MSME explicitly mentioning as a supplier of **Basketball Poles** shall be forwarded in addition.
 - d. The offer/bid will be opened by a Committee, as would be constituted by the competent authority, at a pre-defined place, time and date in the presence of all such bidders and/or their authorized representatives. The Commercial Bid should be submitted as per the format enclosed with the tender document on the letter Head of the Firm/Agency. The rate should be clearly submitted with breakup of Basic Price, GST, Custom Duty etc. **Commercial Bid in any other form will not be accepted and be SUMMARILY REJECTED.**

Criteria for Qualification in the Technical Bid

The above mentioned basic eligibility conditions and additional clauses are broad guidelines for pre-qualification and the Director, IIT Dharwad hereby reserves the right to relax/alter/modify/add any or all the conditions.

12. **EARNEST MONEY DEPOSIT (EMD):**

Rs. 10,000.00 (Rupees Ten Thousand Only) in the form of a **Demand Draft or Bank Guarantee** drawn in favor of “Dean, IIT Dharwad” and payable at any nationalized or scheduled bank with a branch at Hubali - Dharwad. Photocopy/Fax copy of the demand draft / BG will not be accepted.

- Bidders registered with NSIC / MSME are exempted from EMD, provided the certificate from the body clearly mentions the equipment/item/store/service/es which is / are being procured.
- However, EMD shall be paid in cases where the registered vendor seeks payment in currencies other than INR and / or a non OEM supplier represents a foreign firm. Any tender without original EMD (other than where exempted) would be considered “**DISQUALIFIED**” and hence would be **REJECTED**.

13. **RETURN OF EMD:**

- The EMD of the unsuccessful bidders will be returned to them without any interest on receipt of written request from them within thirty days after awarding the contract to the successful bidders.
- The EMD of the successful Bidder will be returned after receiving Performance Bank Guarantee covering the contract & the warranty period.

14. **FORFEITURE OF EMD:**

After receiving the Purchase Order, if the OEM/Bidder is unable to execute the order satisfactorily, the Earnest Money Deposit will be forfeited and the Institute will be constrained to take necessary action against the OEM/Bidder.

15. WARRANTY BANK GUARANTEE (WBG) FOR SUCCESSFUL BIDDER

- The successful bidder(s) should provide a performance bank guarantee amounting 10% of the order value in the format provided by IIT Dharwad within 15 days of receiving the order. The WBG should be valid for the period of contract covering the entire warranty period of five years plus two months.
- If the successful bidder(s) is/are unable to provide WBG within the stipulated period, his/their EMD will be forfeited by IIT Dharwad with or without consulting.

16. BID VALIDITY:

- The Bid shall remain valid for the period not less than three (3) months after the last date set for bid submission.
- A bid submitted for a bid validity of shorter period may be rejected as non-responsive.

17. LATE BID:

Any bid received after the dead line as prescribed in the tender notice will be treated as a late bid and will not be considered.

18. ACCEPTANCE AND REJECTION:

The right to shortlist/reject any or all the tenders and/or to accept the whole or any part of the tenders without assigning any reason whatsoever would vest with the management of IIT Dharwad.

19. DELIVERY PERIOD:

03 Weeks from the date of placement of Purchase Order. On completion of the manufacturing of the item ordered for, the OEM/Bidders will have to inform the same to the Assistant Registrar, IIT Dharwad, Off Pune Bengaluru Highway, next to High Court, Dharwad – 580011, Karnataka, India, who will instruct the OEM/Bidder about the location for delivery of the materials and date of delivery.

20. DELIVERY TERMS:

Items should be delivered on F.O.R. door delivery basis at IIT Dharwad (KA) 580011 within the quoted price. The supplier should arrange for entire process from unloading to commissioning and demonstration within the quoted price.

21. FREIGHT & INSURANCE:

No freight and insurance charges will be provided and the materials are to be delivered at IIT Dharwad Walmi Campus, as may be desired by the IIT Dharwad at the cost and risk of the OEM/Bidder within quoted price.

22. WARRANTY DECLARATION:

- The Bidder/OEM must give a comprehensive support and maintenance for a period of ONE year from the date of commissioning and acceptance of the material.
- Any deviation in the equipment, and the specification from the accepted terms and conditions may be liable to be rejected and the bidder/manufacturer needs to supply all the items in the specified form to the satisfaction/ specifications specified in the order and demonstrate at their own cost. The payments shall be made only after receiving the materials as per required specification and quality to the satisfaction of the competent authority of IIT Dharwad.

23. FAILURE OF ORDER EXECUTION:

If a successful bidder after receiving the order fails to execute the order within the stipulated period or does not fulfill any of the terms and conditions in any respect, IIT Dharwad reserves the right to cancel the order unilaterally and forfeit the PBG amount.

24. INSTALLATION & DEMONSTRATION:

- The supplier is required to carry out the installation and demonstration of the equipment at the IIT Dharwad installation site within the delivery period; otherwise the penalty clause will be the same as per the supply of material (refer to the liquidated damages below).
- In case of any mishandling/damage to equipment and supplies during carriage from the origin of equipment to the installation site, the supplier has to replace it with new equipment/supplies immediately at his own risk of cost. Supplier will settle his claim with the insurance company as per his convenience. IIT Dharwad will not be liable for any type of losses in any form.

25. PAYMENT TERM:

90 % Payment shall be made after the successful delivery, installation, commissioning, demonstration and acceptance of the equipment at IIT Dharwad and 10% after the submission of WBG. WBG should be of any Nationalized / scheduled bank with a branch at Hubballi-Dharwad. No request for change in terms of payment will be accepted. Nil advance will be paid.

26. LIQUIDATED DAMAGES:

The equipment should be delivered/dispatched to destination and ready for use not later than the delivery period specified. If the OEM/Bidder fails to deliver any or all the stores or perform the service by the specified date, liquidated damages @2% per month or part thereof in respect of the value of the delayed stores will be deducted from the bill subject to a maximum of 10%. Same terms are applicable for installation, training and demonstration clause mentioned above.

27. FINAL SELECTION AND AWARD CRITERIA:

L-1 Criteria. The L₁ will be decided on the base price of **Procurement of Basketball Poles as per Annexure-I**, the lowest bidder will be adjudged L₁. All levies/taxes (i.e. Custom Duty, GST etc.) must be clearly mentioned separately (as per format of commercial bid) However, the decision of the Competent authority will be final and binding in awarding the order. In case of any clarification required, the same can be clarified from IIT Dharwad before submission of the bids.

28. DISPUTE AND JURISDICTION:

Any legal disputes arising out of any breach of contract pertaining to the whole process of this tender shall be settled in the court of competent jurisdiction in the district of Dharwad, Karnataka.

29. ACKNOWLEDGEMENT BY THE BIDDER:

It is hereby acknowledged that we have gone through all the schedules as well as the conditions mentioned above and we agree to abide by these.

Date:

Signature of the Bidder along
with official seal.

Place:

CANVASSING OR OFFERING AN ADVANTAGE OR ANY OTHER INDUCEMENT BY ANY PERSON WITH A VIEW TO INFLUENCING ACCEPTANCE OF A BID WILL BE AN OFFENSE UNDER LAWS OF INDIA. SUCH ACTION WILL RESULT IN THE REJECTION OF BID, IN ADDITION TO OTHER PUNITIVE MEASURES.

Encl:

- Technical Specifications at Annexure I
- Information with technical bid at Annexure II
- Format of Commercial Bid at Annexure-III
- Format of declaration (Not Blacklisted) at Annexure IV
- Format of Bank Guarantee at annexure V

Assistant Registrar, IIT Dharwad
(For and on behalf of Director, IIT Dharwad)

Technical Specifications

S. No.	Category	Whether being offered by the supplier Yes/No
1	BASKETBALL POLES	
	<ul style="list-style-type: none"> • Vertical tube: 125X125X2.5mm • Top horizontal tube 125X56X2.5mm • Supporting tube 80X40X2 mm • Horizontal support 50X50X2mm • Base ISMC 100X50mm • For Board fixing we use ISMC 75X40mm • Board frame will be 40X40X6mm L angle • Acrylic 20mm thick board (Spartan) • Dunking ring with 3 spring heavy with net (Spartan) • Base bolt dia 20mm with 6" thread • One coat of primer and one coat of yellow colour <p>All the dimensions should be as per authorised federation of Game in India</p>	
2	NIL ADVANCE WILL BE PAID.	

ANNEXURE-II

TO BE TYPED ON THE LETTER HEAD OF THE BIDDER/MANUFACTURER

To,
Asst Registrar
IIT Dharwad

Subject : Supply & Installation of Basketball Poles.

Ref.: Tender Notice No. _____, Date _____.

Sir,
I/We do hereby submit our Commercial Bid for the Supply & Installation of Basketball Poles against the tender notice under reference.

[Mention all figures in Indian Rupees, Include all charges]

PRICE SCHEDULE					
S. No.	Category	Units	Base Price (in ₹)	Taxes	Total Price (with Currency)
1	BASKETBALL POLES Including Transports and Installation Charges	1 PAIR			
4	Grand Total				

Note:

All required services need to be set up, as per the specifications, in a satisfactory manner, for a successful commissioning. In case of any mistake or error in calculations or any discrepancy in price quoted in word and figures, the **LOWEST** amount will be considered for comparison. If this lowest price is not acceptable to the bidder, their bid will be rejected. In this case, IIT Dharwad reserves the right to forfeit their EMD. L₁ is calculated based on the base price without GST.

Declaration: I/We do hereby accept all the terms and conditions laid down in the tender notice for the above said supply. I/We also agree to the condition that the right to suspend the tender process or part of the process, to accept or reject any or all the tenders at any stage of the process and/or to modify the process or any part thereof at any time without assigning any reasons thereto is reserved by the Competent authority of the Institute without any obligation or liability whatsoever.

Signature of the Bidder/Manufacturer with date and seal